Hanover Township Public Schools
Inclusive Preschool Admission/Lottery Process
2023-2024 School Year

➢ Student applications will be reviewed for acceptance on *Friday, February 17, 2023.*
  - The number of available seats in the Inclusive Preschool Program varies year-to-year based on the enrollment of students with special needs who require the program.
  - In the event that a lottery is required, students' names will be drawn at random by a district staff member not employed by the Department of Special Services.
    - Students' names will first be drawn for the available seats. As students' names are drawn, they will be recorded in a numbered list following the order in which the names were picked.
    - Once the number of available seats are filled, the remaining students' names will continue to be drawn and recorded in a separate numbered waiting list, following the order in which the names were picked.

➢ Accepted students will be notified in writing by February 24, 2023.
  - If interested in accepting the placement, these students' parents/guardians will be required to return an electronic enrollment acceptance form, a $100 enrollment commitment deposit check (new students only - deducted from the annual total cost) and electronic copies of the required proofs of residency documents as indicated in the instructions in the acceptance letter, **by Friday, March 10, 2023 at 3:00 pm**.

➢ Students placed on the waiting list will be informed in writing within 1 week of the lottery drawing and will receive information about the number of open seats that were available and their number in the waiting list.
  - If an accepted student's confirmation form and supporting documents are not returned by the above deadline or a parent declines their child's enrollment, the seat will be offered to a student on the waiting list following the order in which the names were drawn.

NOTE: Parents *SHOULD NOT* complete the district's online registration process until they have been notified by the Department of Special Services to complete that process.